

S-E-C-R-E-T

20 August 1957

MEMORANDUM FOR: Chiefs of Support, DD/P Senior Staffs and Area Divisions  
SUBJECT: Military Details: Baggage Allowances Authorized Under Letters of Instruction

1. A memorandum dated 14 August 1957, on the above subject, was received by this office from the Chief, Contract Personnel Division. The contents of that memorandum are quoted below for your information and guidance:

"1. It is requested that you disseminate to those DD/P components concerned the following change in procedural policy regarding personal baggage weight allowances for military personnel detailed to this agency.

"2. In those instances where the travel and transportation provisions of a Letter of Authorization are based upon the Joint Travel Regulations and regulations of parent service, the applicable personal baggage weight allowance should be determined by consulting Army Regulation 55-71, also known as Air Force Regulation 73-33, dated 2 July 1956, or superseding authority.

"3. It is to be noted that said regulation in paragraph 6(b)(3), entitled 'Baggage to Accompany Air Travelers' deals with both normal and additional weight allowances. The amount of the additional weight allowances up to the allowable maximum is determined on the basis of the circumstances involved. Henceforth, the LOA will no longer specify the amount of additional air baggage authorized. The amount authorized as additional baggage and the authority under which the determination was made shall be specifically set forth in the travel order. Provisions in extant LOA's which specifically authorize additional unaccompanied baggage may be amended by an appropriate travel order. The field should be notified of this change as soon as possible.

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"4. It should be clearly understood that the use of the travel order in this instance (personal baggage) is not a deviation from Agency policy that the LOA is the authorizing document and the travel order the implementing document."

2. The pertinent paragraph of AR 55-71 (also designated AFR 73-33) dated 2 July 1956, referred to in paragraphs 2 and 3 of the Chief, Contract Personnel Division, memorandum, is quoted below for your information:

"6. Allowances for personal baggage. The weight allowances of personal baggage for personnel moving to, from, and between oversea stations on competent orders or travel authorizations are as follows:

"a. Hold Baggage. (All weights are gross; i. e., contents plus container.)

(1) Dependents of military and civilian personnel and farepaying passengers. Three hundred fifty pounds for each adult and 175 pounds for each child under 12 years of age.

(2) Military personnel.

(a) On temporary change of station.

1. General officers--800 pounds.
2. All other officers--350 pounds.
3. Enlisted personnel--200 pounds.

(b) On permanent change of station.

1. General officers--800 pounds.
2. Field grade officers--600 pounds.
3. All other officers--400 pounds.
4. Enlisted personnel--200 pounds.

(3) Civilian employees and other authorized travelers.

(a) Civilian employees. As authorized in appropriate civilian personnel regulations of the service concerned.

(b) Other authorized travelers. Subject to (1) above--350 pounds.

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"b. Baggage to accompany air travelers. Except as provided in c below, or when a greater free allowance is permitted by carrier used, accompanied hold baggage allowances of air travelers are as follows:

- (1) Military personnel and civilian employees--  
65 pounds.
- (2) Dependents of military and civilian personnel--  
100 pounds for each adult and 65 pounds for  
each child under 12 years of age.
- (3) When travel is to an oversea area which is not  
adequately served by surface transportation, or  
in any instance of demonstrated need, additional  
weight of accompanying baggage (not to exceed  
the allowances stated in a above, may be trans-  
ported by air at Government expense, if authorized  
in the orders.

"c. Additional baggage allowances. The allowances prescribed in a above, include all personal baggage, regardless of how shipped to or from terminals, other than the cabin or troop space baggage authorized to be carried by each traveler. When orders authorize special clothing or equipment to meet certain conditions, the weight of such additional items will not be included in the allowances prescribed in a above. Such additional baggage may be shipped as accompanied or unaccompanied hold baggage or as cabin or troop space baggage depending on the availability of space as determined by the appropriate port commander or, when specifically authorized in the orders, as excess air baggage or by air freight.

"d. Charge against prescribed weight allowances. The personal baggage weight allowances prescribed in a above are in addition to, not a part of the household goods weight limitations, if any, which may be imposed by the Army or Air Force. However, the weight of all personal baggage shipped at Government expense to or from terminals for military or civilian personnel, and/or their dependents is deductible from the applicable temporary or permanent weight allowance as prescribed in the pertinent authority (par. 3). Therefore, only cabin or troop space baggage and that portion of the personal baggage allowance moved to or from terminals as free checkable baggage (or otherwise without expense to the Government) is supplementary to the household goods weight allowance authorized for the principal's change of station."

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Since the Army and Air Force Regulations are subject to change, it is recommended that the baggage weight allowances in individual cases be checked with the Military Personnel Division or Contract Personnel Division at the time the travel order is being written.

3. It is requested that those Field Installations which have occasion to handle Military Details be advised of this change in procedure.

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Special Support Assistant  
to the  
Deputy Director (Support)

SSA-DD/S

Distribution:

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